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*Office of the Principal*  
**BAGNAN COLLEGE**

(An Institution Assessed and Accredited by NAAC: B+ Grade)

Estd.: July 16, 1958

(Affiliated to the University of Calcutta)

VIII.-KHALORE, P.O. & P.S.- BAGNAN, DIST.-HOWRAH, PINCODE: 711303, W.B.

*Ref. No.* .....

*Date:* .....

Ref. No. BC/Tend./Att. Register/2026/3

Date: 08.07.2026

**Tender/ Quotation Notice**

Sealed quotations (rate per unit) are invited on an urgent basis from the reputed Stationery Items Suppliers for Supply of Stationery Items (Description of items are given in Annexure-A) to the Bagnan College, Bagnan, Howrah. The quotations must be reached on or before 15.07.2026 within 12.00 noon. Tenderers are requested to contact with the College office for further enquiry. The date of opening of quotations/ tenders is 15.07.2026 at 12.30 p.m..

Annexure-A

Description of Items:

Rate Per Piece

1. One Part Attendance Register (Bharat Stationers)
2. Two Part Attendance Register (Bharat Stationers)
3. Three Part Attendance Register (Bharat Stationers)
4. Four Part Attendance Register (Bharat Stationers)
5. Five Part Attendance Register (Bharat Stationers)
6. Six Part Attendance Register (Bharat Stationers)

**N.B.** 1. The Firm/ Agency should have PAN and Trade License

1. Quality of items must be maintained properly.
2. Rate should be including GST.

Copy to: 1. Bagnan College Website, <https://www.bagnancollege.in>

2. BDO, Bagnan-1

3. BDO, Bagnan-2

4. Khalore Gram Panchayat

Sd/-

Dr. Badal Kumar Maity

Principal

Bagnan College, Bagnan, Howrah